

# SATEFL

The Scottish Association for the  
Teaching of English as a Foreign Language



**SATEFL AGM 12 December 2009**

**RANDOLPH SCHOOL OF ENGLISH, Edinburgh**

## **Minutes**

The meeting started at 10:50

**Present:** Committee: Eddy Moran, Sybille Brinz, Annabel Murray, Ann McClure, Danny Levis (co-opted since May 2009)

Also: Nina Vivanco, Jane McKinlay, Jean McCutcheon, Mariette Lobo, Gail Donoher, Anne Mumerk, Barbara Beedham, Hazel Anderson, Lucy Bradley, Fiona Maguire, Caroline Dudgeon, Marilyn Mincham, Vera Macdonald, George Gillan, Nadine Aksa, Phil McNicol, Ruth Cross, Alexandra Haworth, Katherine Arnott, Sylvia Gray, Pat Baxter, Jonathan Shelley, Alicia Kopis, Kathleen Henderson, Iain Walker, Katarzyna Bakowska, Emilia Krajewska, Hannah Bienge, Lynsey Fraser, Elizabeth Tomchak

### **1. Previous Year's Minutes**

Minutes proposed by Eddy Moran, seconded by Nina Vivanco

### **2. Matters Arising - None**

### **3. Chair's Report**

Eddy Moran outlined the difficulties SATEFL are still facing following the sudden resignation of James Sweeney (Treasurer) and subsequent sudden resignation of Jo Coley (then Vice Chair), who had obtained access to account but failed to include other committee members as new signatories. Eddy Moran (and the committee members) are still in the process of becoming signatories to the SATEFL account.

Eddy also gave a summary of the previous year's SATEFL activities, namely the successful event in Aberdeen in May, and apologised for the lack of other events due to the fact that without access to the account speakers could not be paid.

### **4. Treasurer Update**

In May 2009 Danny Levis offered to consider the post, became actively involved in the committee and was co-opted into the post. He decided to take the post on officially.

### **5. Newsletter Update**

Due to the lack of a Newsletter Team no newsletters were produced during 2008-09. Sybille created an outline of expectations and responsibilities of prospective newsletter editors, circulated it to interested members but got no response.

George Gillan offered to assist in creating a web-based facility to post news, events, reviews and other newsletter items, to be accessible to members only. Ideas such as a Yahoo Group were also discussed. Sybille will put George in touch with SATEFL's web administrator to start the exchange of ideas.

## **6. Elections**

Eddy Moran continues as Chair for the 2<sup>nd</sup> year.

Kathleen Henderson (Adam Smith College) offered to take up the post of Vice Chair, a 4 year commitment. (1yr Vice, 2 yrs Chair, 1yr Vice)

Sybille remains Secretary and Membership Secretary

Danny Levis (of English for Everyone, Aberdeen) becomes Honorary Treasurer

Ann McClure and Annabel Murray remain on the Committee for the forthcoming year.

Newly voted on to the committee were also:

Anne Carmichael (in absentia, of TESOL Scotland, Aberdeen)

Caroline Dudgeon (Inverness College)

Lucy Bradley (Adam Smith College)

George Gillan (North Glasgow College)

Those present expressed their relief at having a full committee again!

## **7. Forthcoming Events**

24 April in Perth with Tony Lynch – to be confirmed

Other events were discussed, namely the St Andrews EAP workshop on 20 February.

## **8. AOB**

SATEFL thanked Val and Mary at the Randolph School of English for offering their premises once again!

Thanks were expressed to the current committee members for keeping SATEFL running in such adverse conditions.

It was suggested to try a later start for SATEFL events to allow those coming from further afield a 'gentler' start on a Saturday.

Eddy and Danny are to sort out the signatories to the account and an EGM may be called to amend the constitution to avoid a similar situation from arising again.

Sybille is to create a factsheet for all committee members to inform everyone of the details of the mailing list, the website, the jobshop page, bank account etc.

The meeting finished at 11.40